**Offshoring Project**

Building the Structure of Work Breakdown

* **Project Initialization, Planning & Initial Scheduling** – Identify project team, outline project budget, assemble/procure resources, draft initial schedule
* **Strategic Analysis & Confirmation** – document mission/charter, document and align offshoring project goals & objectives with corporate goals &objectives
* **Financial (Comparative Cost and Cost-Benefit Analysis)** – compare location options and overall offshoring project cost-benefits (profitability of effort is fundamental determinant of executability)
* **Location Analysis (Comparative Analysis and Specific Location Determination)** – identify target location among location alternatives (countries/regions/communities); select particular building/site (with help of property agent
* **Supply and Logistics Chain Analysis and Coordination** – compare supply sources and identify preferred source; build project transportation plan (relocating activity from on-shore to off-shore)
* **Procurement Analysis and Contract Negotiation** – initiate procurement and negotiation of contracts for location, supply, personnel services, etc.
* **Human Resources and Personnel Planning** – identify requirements for expatriate and local labor; reassign, hire and contract for personnel
* **Facility Layout Planning** – design and deploy facility layout
* **Control Project & Report on Outcomes** – Manage schedule, budget and results (execution against objectives) and report to management